

# **Town of Lunenburg**



## **FINANCE COMMITTEE REPORT TOWN MEETING WARRANT**

**FISCAL YEAR 2010**

Annual Town Meeting

**MAY 2, 2009**

Lunenburg High School Auditorium

Annual Town Election

**MAY 16, 2009**

T.C. Passios Elementary School

**PLEASE BRING THIS WARRANT WITH  
YOU TO TOWN MEETING**

## **FINANCIAL TERMS**

**UNRESERVED FUND BALANCE** - Previously referred to as Surplus Revenue, Excess and Deficiency Account, or E & D Account. The amount by which the cash, accounts receivable and other assets exceed the liabilities and reserves.

**FUND BALANCE AVAILABLE FOR APPROPRIATION** - (Free Cash) Unreserved Fund Balance less any uncollected prior year's property taxes, and less any unprovided for or overdrawn accounts. This must be certified as available funds by the State Director of Accounts before it can be voted in lieu of taxes.

**PROVISION FOR ABATEMENTS AND EXEMPTIONS** - (Overlay) Provision by Assessors for abatements and exemptions. May not exceed 5% of the tax levy unless otherwise authorized by the State Tax Commission.

**FUND BALANCE RESERVED FOR ABATEMENTS AND EXEMPTIONS SURPLUS** - (Overlay Reserve) Any unused balances in the Provision for Abatements and Exemptions Account is available for appropriation.

**RESERVE FUND** - This fund is used by the Finance Committee to provide for extraordinary or unforeseen expenditures. The total amount appropriated in any one year may not exceed 5% of the Tax Levy. No direct drafts against this fund can be made, but transfers from the fund can be authorized by the Finance Committee.

**STABILIZATION FUND** - Monies placed (voted) into a Stabilization Fund may be appropriated at an Annual Town Meeting by a two-thirds vote for any lawful purpose. This account is sometimes referred to as the "Town's savings account".

**CHERRY SHEET** - The Cherry Sheet is named for the cherry-colored paper on which the State uses to notify the cities and towns of the estimated County and State Assessments and the estimated State distributions to be used in determining the Tax Rate as an offset to amounts that would otherwise be raised by taxation.

<b><i>CITIZEN'S CHECK LIST - To be considered on each vote</i></b>
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- ✓ **IS IT NECESSARY?** Or is it something that is not really needed or perhaps already being provided by a private or public group?
- ✓ **CAN WE AFFORD IT?** Remember, there is no limit to what we would like, but there is a limit on what we can afford.
- ✓ **WHAT WILL IT COST ULTIMATELY?** Many proposals are like icebergs -- only a small fraction of the total cost is apparent on the surface.
- ✓ **HOW WILL IT AFFECT BASIC LIBERTIES?** If it imposes unreasonable or illegal restraints on your life or that of others, it should be vigorously opposed.
- ✓ **IS IT IN THE BALANCED BEST INTEREST OF ALL?** If it is designed to benefit a small group or special interest, while taking unfair disadvantage of others, work for its defeat.
- ✓ **IS IT A "FOOT-IN-THE-DOOR" PROPOSITION?** Comprising a little now may bring a oppressive burden later, either in more regulations or more taxes or both.
- ✓ **DOES IT PLACE TOO MUCH POWER IN THE HANDS OF ONE INDIVIDUAL OR GROUP?** Once decisive power is granted to a non-elected public official, a commission or a municipal authority, the private citizens lose effective control.
- ✓ **DOES IT RECOGNIZE THE IMPORTANCE OF THE INDIVIDUAL AND MINORITY OPINION?**
- ✓ **The is a cornerstone of our Republic.**

# ***FINANCE COMMITTEE REPORT***

The budget process for FY'10 has been difficult. In the face of the difficult economy, uncertainty about State funding and a Federal Stimulus package that is finally becoming more clear, CAFO Speidel, the department heads and the finance team have pulled together a coherent and reasonable FY10 Budget proposal. The Finance Committee thanks these dedicated public servants for their hard work and diligence.

The budget you will vote on is basically level-funded from FY09 in total. Unfortunately, this results in a reduction in service levels from the current year. Core services were held as close to level as possible, but with the increasing costs, the remaining departments are facing reductions.

On the expense side, thankfully, under the CAFO's leadership and with the Finance Committee's support, there was an austerity program initiated in October in the form of a spending freeze for all non-essential and/or non-emergency items and a hiring freeze. Without these actions, we would have been faced with a much more difficult task as we look to FY10. Monty Tech level funded their overall budget, but due to more students attending from Lunenburg, we will see an increase.

On the revenue side, State funding has been significantly reduced. Exacerbating that shortage, our local receipts are down, largely due to a reduction of new growth, excise taxes, fees, etc. Federal Stimulus moneys will replace some of this deficit. In the past, we have had some level of Free Cash to help cushion the impact but at this time we cannot plan on any.

Most of our Capital Equipment purchases are postponed until we are better able to fund them.

At this time there are two pieces of good news: 1. The FY10 Budget includes no borrowing, and 2. We do not plan to tap into the Stabilization Fund, the Town's savings account. The latter is particularly important in view of our ability to borrow at a favorable rate in the future.

We are continuing to try to streamline operations, improve efficiencies and investigate other methods of cost savings. The Town is also exploring further utilization of grants to help tide us over these difficult times.

Brian Laffond, Chair  
John Male  
Barbara Reynolds  
Marilyn Stokes

Lars Widstrand, Vice Chair  
Martha McDonald  
David Rodgers

# ***CAPITAL PLANNING REPORT***

## **CRITERIA: SAFETY, MANDATES, CRISIS, NEED, COST EFFECTIVENESS AND ABILITY TO FUND**

The Capital Planning Committee has presented the FY10 Plan to the Chief Administrative Financial Officer as required in the Town Charter. There was no Capital Program budget presented for FY10.

Upon review, the CAFO adjusted the FY10 amount from need requests of \$1,931,205 to \$233,950 with no borrowing.

The presented FY10 Plan from revenue reads as follows:

<u>Department</u>	<u>Item</u>	<u>Amount</u>
Police Dept.	Cruiser (1 or 2)	\$69,000
Fire Dept	Pagers/Portables	\$33,000
School Dept.	District Tractor Loader	\$36,050
School Dept.	Elem.Sch.Kitchen Equipment Replacement	\$38,800
School Dept.	Mid.Sch. Kitchen Equipment Replacement	\$47,100
Town Clerk Office	Vault Improvement	\$10,000

As reported before, the process begins with the presentation of Form B's from each department. This form is inclusive of the needs for each department along with estimated prices and justification of the need. There are extensive review meetings held with the Department Heads. Each item is scrutinized under the above criteria. Prioritization process is implemented when a bottom line figure is determined during the town budgeting process. The result is presented to the Chief Administrator and Financial Officer. A finalized plan is then presented to the Town Meeting.

The Plans do not reflect every item requested and/or that fits the criteria. The Committee's concern is the same as in past years which is the criteria of "Ability to Fund" to fulfill the need requests. The "Ability to Fund" (or inability to fund) reduces capital spending in FY10 by 42% (percent) from FY09. This is due to the depressed economy and the town's present financial difficulty. The Committee, in working with the Chief Administrator and Finance Officer, is cognizant of the funding restraints and worked towards formulating an advisory FY10 Plan that can fiscally be met and geared toward sustainability.

Marion M. Benson, Chair, Planning Bd. Rep.  
David Matthews, Board of Selectmen  
David Rodgers, Finance Committee  
Michael Mackin, School Committee  
Elaine Murphy, Member at Large

PROJECTED REVENUES/EXPENDITURES FY2010 BASED UPON CAFO PROPOSED BUDGET DATED 3/17/09							
	FY08 BUDGETED	FY09 BUDGETED	FY10 CAFO REC	EXPENDITURES	FY08 BUDGETED	FY2009 BUDGETED	FY2010 CAFO REC
<b>PROPERTY TAXES</b>							
Prior Year Levy Limit	\$ 14,787,169.00	\$ 15,368,583.00	\$ 15,890,966.00	Maturing Debt	\$ 1,701,296.00	\$ 1,751,372.00	\$ 1,773,794.00
2 1/2% Increase **	\$ 368,424.60	\$ 371,455.70	\$ 397,274.00	Interest on Debt	\$ 960,109.00	\$ 922,032.00	\$ 867,872.00
Estimated New Growth	\$ 211,735.00	\$ 138,168.00	\$ 122,375.00	Gen Gov Unclassified	\$ 2,206,906.00	\$ 2,205,842.00	\$ 2,203,352.00
Debt Exclusions	\$ 808,948.00	\$ 1,036,977.00	\$ 1,012,305.00	General Government	\$ 1,233,679.00	\$ 1,237,559.00	\$ 1,190,727.00
				Central Purchasing	\$ 64,200.00	\$ 47,200.00	\$ 41,612.00
<b>TAXES: Total</b>	<b>\$ 16,176,276.60</b>	<b>\$ 16,915,183.70</b>	<b>\$ 17,422,920.00</b>	Protection	\$ 2,150,667.00	\$ 2,293,638.00	\$ 2,294,187.00
				Health & Sanitation	\$ 63,580.00	\$ 67,366.00	\$ 64,869.00
<b>STATE PROVIDED FUNDS</b>				Public Assistance	\$ 93,081.00	\$ 127,385.00	\$ 102,192.00
Cherry Sheet/State Aid	\$ 6,236,109.00	\$ 6,574,321.00	\$ 6,084,048.00	Department of Public Works	\$ 1,123,101.00	\$ 1,203,937.00	\$ 1,201,110.00
Police Career Incentive	\$ 60,063.00	\$ 64,065.00	\$ 48,732.00	Schools	\$ 14,843,711.00	\$ 15,318,628.00	\$ 15,222,347.00
<b>Subtotal State Aid</b>	<b>\$ 6,296,172.00</b>	<b>\$ 6,638,386.00</b>	<b>\$ 6,132,780.00</b>	Library	\$ 299,767.00	\$ 329,867.00	\$ 330,201.00
				Recreation	\$ -	\$ 2,500.00	\$ 2,500.00
<b>PROJECTED LOCAL RECEIPTS</b>				<b>Omnibus Total</b>	<b>\$ 24,740,097.00</b>	<b>\$ 25,507,326.00</b>	<b>\$ 25,294,763.00</b>
Local Receipts	\$ 2,403,600.00	\$ 2,506,600.00	\$ 2,215,343.00				
<b>Subtotal Receipts</b>	<b>2,403,600.00</b>	<b>2,506,600.00</b>	<b>2,215,343.00</b>	<b>CHERRY SHEET CHARGES</b>			
				Cherry Sheet Offset	\$ 488,308.00	\$ 466,295.00	\$ 401,855.00
<b>OTHER REVENUES</b>				State & County	\$ 140,677.00	\$ 145,071.00	\$ 134,869.00
Overlay Surplus	\$ -	\$ 23,109.38		Voting Machines	\$ -	\$ -	\$ -
Free Cash	\$ 303,810.00	\$ 406,074.00		Choice/Charter Assessments	\$ 541,677.00	\$ 655,725.00	\$ 485,034.00
Unexpended Articles	\$ 22,358.00	\$ 84,779.57	\$ 27,602.00				
Borrowing	\$ 835,000.00	\$ 249,960.00		<b>Subtotal CS Charges</b>	<b>\$ 1,170,662.00</b>	<b>\$ 1,267,091.00</b>	<b>\$ 1,021,758.00</b>
Stabilization Fund	\$ 250,000.00	\$ -					
MSBA Reimbursements	\$ 828,334.00	\$ 586,560.88	\$ 559,058.00	<b>Allow for Abatements/Exemptions</b>	<b>\$ 129,270.48</b>	<b>\$ 97,988.20</b>	<b>\$ 145,000.00</b>
AARA Funding - School			\$ 121,950.00	<b>Worc Cty Retirement Assessment</b>	<b>\$ 438,971.00</b>	<b>\$ 493,121.00</b>	<b>\$ 528,137.00</b>
				<b>Tax Title</b>	<b>\$ 10,000.00</b>	<b>\$ 6,500.00</b>	<b>\$ 3,500.00</b>
<b>Trust &amp; Special Revenue Funds</b>				<b>Capital Articles</b>	<b>\$ 1,112,008.00</b>	<b>\$ 607,710.00</b>	<b>\$ 233,950.00</b>
Sewer Enterprise		\$ 30,715.00	\$ 30,715.00	<b>General Fund Articles</b>	<b>\$ 25,700.00</b>	<b>\$ 40,500.00</b>	
Sewer Betterments	\$ 680,080.00	\$ 732,849.00	\$ 726,968.00	<b>Teachers Deferral</b>	<b>\$ 18,108.00</b>	<b>\$ 18,108.00</b>	<b>\$ 18,108.00</b>
Sale of Real Estate Revolving Account		\$ 83,755.00					
<b>Subtotal Other Revenue</b>	<b>\$ 2,919,582.00</b>	<b>\$ 2,197,802.83</b>	<b>\$ 1,466,293.00</b>				
				<b>Capital Program</b>	<b>\$ -</b>		
				<b>May 2008 STM Appropriations</b>	<b>\$ -</b>	<b>\$ 219,736.33</b>	
<b>Other Financing Sources</b>				<b>Transfer to Stabilization Fund</b>	<b>\$ -</b>		
Sewer Project	\$ -			<b>Legal Expenses Deficit</b>	<b>\$ -</b>		
Capital Improvement Fund	\$ -			<b>Snow &amp; Ice Deficit</b>	<b>\$ -</b>		
Septic Loan Revenue	\$ 10,872.00	\$ 10,872.00	\$ 10,872.00	<b>Sanitary Landfill Repair</b>	<b>\$ 150,000.00</b>		
				<b>Capital Improvement Fund</b>			
				<b>Prior Year Expense</b>	<b>\$ -</b>	<b>\$ 5,323.00</b>	
				<b>Dispatcher's Contract Settlement</b>	<b>\$ -</b>	<b>\$ 5,441.00</b>	
				<b>Nov 2005 STM Appropriations</b>	<b>\$ -</b>		
				<b>FY04 Allowance Abate/Exempt</b>	<b>\$ -</b>		
				<b>Transfer to Stabilization Fund 11/15</b>	<b>\$ -</b>		
				<b>Recycling Enterprise Deficit</b>	<b>\$ 11,686.12</b>		
<b>TOTAL REVENUE</b>	<b>\$27,806,502.60</b>	<b>\$28,268,844.53</b>	<b>\$27,248,208.00</b>	<b>TOTAL EXPENDITURES</b>	<b>\$ 27,806,502.60</b>	<b>\$ 28,268,844.53</b>	<b>\$ 27,245,216.00</b>
				<b>Credit/(Debit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,992.00</b>

## ***FY 2010 Projected Omnibus Budget Based Upon CAFO Proposed Budget Dated 3/17/09***

Line No.		Expended FY06	Expended FY07	Expended FY08	Budgeted FY2009	CAFO Rec FY2010	\$ Change FY09/FY10	% Change FY09/FY10
	<i>Maturing Debt &amp; Interest</i>							
1	Principal-Loans	\$ 1,536,013.00	\$ 1,529,705.00	\$ 1,698,912.00	\$ 1,751,372.00	\$ 1,773,794.00	\$ 22,422.00	1.28%
2	Interest -Loans	\$ 907,393.00	\$ 868,868.00	\$ 942,725.00	\$ 897,032.00	\$ 832,075.00	\$ (64,957.00)	-7.24%
3	Interest-Temporary Loans	\$ 78.00	\$ 71,123.00	\$ 24,034.00	\$ 25,000.00	\$ 20,000.00	\$ (5,000.00)	-20.00%
3A	Administrative Fees - Loans					\$ 15,797.00	\$ 15,797.00	
	<b>Total Maturing Debt</b>	<b>\$ 2,443,484.00</b>	<b>\$ 2,469,696.00</b>	<b>\$ 2,665,671.00</b>	<b>\$ 2,673,404.00</b>	<b>\$ 2,641,666.00</b>	<b>\$ (31,738.00)</b>	<b>-1.19%</b>
	<i>Unclassified</i>							
4	Liability Insurance	\$ 158,764.00	\$ 161,594.00	\$ 142,190.00	\$ 150,000.00	\$ 140,000.00	\$ (10,000.00)	-6.67%
5	Workers Compensation	\$ 64,620.00	\$ 89,604.00	\$ 92,412.00	\$ 95,532.00	\$ 85,000.00	\$ (10,532.00)	-11.02%
6	Group Health Insurance	\$ 1,266,574.00	\$ 1,391,064.00	\$ 1,456,621.00	\$ 1,513,750.00	\$ 1,574,059.00	\$ 60,309.00	3.98%
7	Group Life Insurance	\$ 11,622.00	\$ 15,137.00	\$ 15,114.00	\$ 16,000.00	\$ 16,800.00	\$ 800.00	5.00%
8	Physicals	\$ 1,925.00	\$ 3,706.00	\$ 566.00	\$ 2,200.00	\$ -	\$ (2,200.00)	-100.00%
9	Print Town Reports	\$ 7,126.00	\$ 8,830.00	\$ 8,254.00	\$ 8,700.00	\$ 5,700.00	\$ (3,000.00)	-34.48%
10	Mont Reg Planning Assess	\$ 2,402.00	\$ 2,463.00	\$ 2,524.00	\$ 2,750.00	\$ 2,652.00	\$ (98.00)	-3.56%
11	Historical Commission	\$ 39.00	\$ 594.00	\$ -	\$ 850.00	\$ 850.00	\$ -	0.00%
12	Public Buildings	\$ 75,438.00	\$ 118,849.00	\$ 83,273.00	\$ 83,560.00	\$ 83,560.00	\$ -	0.00%
13	Reserve Fund	\$ 82,603.00	\$ 79,773.00	\$ 36,140.00	\$ 70,000.00	\$ 50,000.00	\$ (20,000.00)	-28.57%
13A	Salary Reserve Fund	\$ 29,897.00	\$ 1,140.00	\$ 28,549.00	\$ 89,500.00	\$ 46,481.00	\$ (43,019.00)	-48.07%
14	Unemployment Expense	\$ 7,870.00	\$ 19,578.00	\$ 18,632.00	\$ 8,000.00	\$ 25,000.00	\$ 17,000.00	212.50%
15	Medicare - Town's Share	\$ 158,035.00	\$ 172,052.00	\$ 185,738.00	\$ 165,000.00	\$ 173,250.00	\$ 8,250.00	5.00%
	<b>Total Gen Gov Unclassified</b>	<b>\$ 1,866,915.00</b>	<b>\$ 2,064,384.00</b>	<b>\$ 2,070,013.00</b>	<b>\$ 2,205,842.00</b>	<b>\$ 2,203,352.00</b>	<b>\$ (2,490.00)</b>	<b>-0.11%</b>
	<i>General Government</i>							
16	Finance Committee Expense	\$ 250.00	\$ 330.00	\$ 389.00	\$ 500.00	\$ 500.00	\$ -	0.00%
17	Annual Town Audit	\$ 26,000.00	\$ 28,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -	0.00%
19	Charter Review Committee	\$ 664.00	\$ -	\$ -	\$ -	\$ -	\$ -	
20	Selectmen's Administration	\$ 106,710.00	\$ 104,521.00	\$ 114,305.00	\$ 122,233.00	\$ 122,143.00	\$ (90.00)	-0.07%
21	Selectmen Salaries	\$ 500.00	\$ 383.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	0.00%
22	C.A.F.O. Salary	\$ 85,000.00	\$ 85,000.00	\$ 115,228.00	\$ 115,000.00	\$ 115,000.00	\$ -	0.00%
23	C.A.F.O. Expense	\$ 9,774.00	\$ 7,945.00	\$ 8,205.00	\$ 5,600.00	\$ 5,600.00	\$ -	0.00%
24	Town Accountant	\$ 121,779.00	\$ 131,928.00	\$ 142,925.00	\$ 145,218.00	\$ 148,939.00	\$ 3,721.00	2.56%
25	Treasurer's Administration	\$ 63,641.00	\$ 78,530.00	\$ 91,946.00	\$ 66,162.00	\$ 69,782.00	\$ 3,620.00	5.47%
25A	Bond Issuance Costs	\$ 5,072.00	\$ 15,000.00	\$ 6,636.00	\$ 17,000.00	\$ -	\$ (17,000.00)	-100.00%
26	Banking Charges	\$ 14,800.00	\$ 14,828.00	\$ 13,145.00	\$ -	\$ 500.00	\$ 500.00	

***FY 2010 Projected Omnibus Budget Based Upon CAFO Proposed Budget Dated 3/17/09***

Line No.		Expended FY06	Expended FY07	Expended FY08	Budgeted FY2009	CAFO Rec FY2010	\$ Change FY09/FY10	% Change FY09/FY10
27	Tax Collector's Admin	\$ 80,589.00	\$ 86,289.00	\$ 72,227.00	\$ 77,944.00	\$ 81,892.00	\$ 3,948.00	5.07%
28	Assessor's Salaries	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	0.00%
29	Assessor's Administration	\$ 134,556.00	\$ 100,252.00	\$ 106,525.00	\$ 108,872.00	\$ 116,321.00	\$ 7,449.00	6.84%
30	Sealer of Weights & Measures	\$ 4,745.00	\$ 3,322.00	\$ 3,342.00	\$ 3,350.00	\$ 3,000.00	\$ (350.00)	-10.45%
31	Technology Director	\$ 151,452.00	\$ 154,098.00	\$ 171,897.00	\$ 207,645.00	\$ 160,068.00	\$ (47,577.00)	-22.91%
32	Legal Expenses	\$ 121,773.00	\$ 211,656.00	\$ 128,593.00	\$ 95,000.00	\$ 95,000.00	\$ -	0.00%
33	Town Clerk Salary	\$ 13,113.00	\$ 13,520.00	\$ 14,025.00	\$ 40,560.00	\$ 40,560.00	\$ -	0.00%
34	Town Clerk's Administration	\$ 28,852.00	\$ 37,253.00	\$ 34,393.00	\$ 23,522.00	\$ 24,513.00	\$ 991.00	4.21%
35	Elections	\$ 5,417.00	\$ 10,765.00	\$ 7,228.00	\$ 12,659.00	\$ 5,801.00	\$ (6,858.00)	-54.17%
36	Registration & Census	\$ 9,153.00	\$ 9,790.00	\$ 8,925.00	\$ 18,699.00	\$ 13,699.00	\$ (5,000.00)	-26.74%
37	Planning Board	\$ 56,761.00	\$ 84,460.00	\$ 91,874.00	\$ 100,503.00	\$ 106,520.00	\$ 6,017.00	5.99%
38	Zoning Board of Appeals	\$ 3,180.00	\$ 3,170.00	\$ 3,188.00	\$ 3,228.00	\$ 3,228.00	\$ -	0.00%
39	Conservation Commission	\$ 29,577.00	\$ 37,484.00	\$ 38,992.00	\$ 43,064.00	\$ 46,861.00	\$ 3,797.00	8.82%
	<b>Total General Government</b>	<b>\$ 1,073,658.00</b>	<b>\$ 1,218,824.00</b>	<b>\$ 1,204,788.00</b>	<b>\$ 1,237,559.00</b>	<b>\$ 1,190,727.00</b>	<b>\$ (46,832.00)</b>	<b>-3.78%</b>
	<i>Central Purchasing</i>							
40	Central Purchasing	\$ 36,180.00	\$ 28,395.00	\$ 42,364.00	\$ 47,200.00	\$ 41,612.00	\$ (5,588.00)	-11.84%
	<b>Total Central Purchasing</b>	<b>\$ 36,180.00</b>	<b>\$ 28,395.00</b>	<b>\$ 42,364.00</b>	<b>\$ 47,200.00</b>	<b>\$ 41,612.00</b>	<b>\$ (5,588.00)</b>	<b>-11.84%</b>
	<i>Protection</i>							
41	Police Department	\$ 1,014,251.00	\$ 1,128,518.00	\$ 1,214,188.00	\$ 1,239,226.00	\$ 1,254,162.00	\$ 14,936.00	1.21%
42	Police Lock Up	\$ 34,273.00	\$ 37,730.00	\$ 37,854.00	\$ 44,400.00	\$ 44,400.00	\$ -	0.00%
43	Injury Leave	\$ 32,351.00	\$ 17,202.00	\$ 10,255.00	\$ 10,000.00	\$ 7,500.00	\$ (2,500.00)	-25.00%
44	Police/Fire Medical Expenses	\$ 2,073.00	\$ 70.00	\$ 620.00	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
45	Vehicle Mtc - Police	\$ 40,199.00	\$ 44,265.00	\$ 47,424.00	\$ 57,000.00	\$ 57,000.00	\$ -	0.00%
	<b>Subtotal Police</b>	<b>\$ 1,123,147.00</b>	<b>\$ 1,227,785.00</b>	<b>\$ 1,310,341.00</b>	<b>\$ 1,352,626.00</b>	<b>\$ 1,365,062.00</b>	<b>\$ 12,436.00</b>	<b>0.92%</b>
46	Fire Department	\$ 400,842.00	\$ 460,308.00	\$ 487,180.00	\$ 504,783.00	\$ 520,833.00	\$ 16,050.00	3.18%
46A	Capital - Fire Dept.		\$ 4,204.00	\$ 53,774.00	\$ 20,000.00	\$ 20,000.00	\$ -	0.00%
47	Fire Hydrant Expense	\$ 13,703.00	\$ 14,193.00	\$ 14,154.00	\$ 14,152.00	\$ 14,265.00	\$ 113.00	0.80%
48	Radio Equipment Mtc.	\$ 1,911.00	\$ 3,416.00	\$ 4,484.00	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%
49	Radio Watch	\$ 168,883.00	\$ 177,946.00	\$ 186,796.00	\$ 180,635.00	\$ 180,635.00	\$ -	0.00%
50	Vehicle Mtc. - Fire	\$ 13,414.00	\$ 24,264.00	\$ 24,103.00	\$ 30,000.00	\$ 22,700.00	\$ (7,300.00)	-24.33%
	<b>Subtotal Fire Dept.</b>	<b>\$ 598,753.00</b>	<b>\$ 684,331.00</b>	<b>\$ 770,491.00</b>	<b>\$ 759,570.00</b>	<b>\$ 768,433.00</b>	<b>\$ 8,863.00</b>	<b>1.17%</b>



***FY 2010 Projected Omnibus Budget Based Upon CAFO Proposed Budget Dated 3/17/09***

Line No.		Expended FY06	Expended FY07	Expended FY08	Budgeted FY2009	CAFO Rec FY2010	\$ Change FY09/FY10	% Change FY09/FY10
51	Civil Defense	\$ 1,007.00	\$ 1,098.00	\$ 1,127.00	\$ 1,510.00	\$ 3,500.00	\$ 1,990.00	131.79%
52	Wiring Inspector	\$ 16,855.00	\$ 17,403.00	\$ 12,866.00	\$ 21,000.00	\$ 10,000.00	\$ (11,000.00)	-52.38%
53	Building Inspector	\$ 99,369.00	\$ 102,974.00	\$ 112,146.00	\$ 114,753.00	\$ 112,512.00	\$ (2,241.00)	-1.95%
54	Municipal Hearing Officer	\$ 1,250.00	\$ 2,500.00	\$ 2,443.00	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
55	Plumbing/Gas Inspector	\$ 13,202.00	\$ 13,950.00	\$ 9,633.00	\$ 17,849.00	\$ 8,000.00	\$ (9,849.00)	-55.18%
56	Animal Control	\$ 22,302.00	\$ 24,131.00	\$ 23,794.00	\$ 23,830.00	\$ 24,180.00	\$ 350.00	1.47%
	<b>Subtotal Other Protection</b>	<b>\$ 153,985.00</b>	<b>\$ 162,056.00</b>	<b>\$ 162,009.00</b>	<b>\$ 181,442.00</b>	<b>\$ 160,692.00</b>	<b>\$ (20,750.00)</b>	<b>-11.44%</b>
	<b>Total Protection</b>	<b>\$ 1,875,885.00</b>	<b>\$ 2,074,172.00</b>	<b>\$ 2,242,841.00</b>	<b>\$ 2,293,638.00</b>	<b>\$ 2,294,187.00</b>	<b>\$ 549.00</b>	<b>0.02%</b>
	<i>Health &amp; Sanitation</i>							
57	General Health Expense	\$ 20,767.00	\$ 20,793.00	\$ 23,435.00	\$ 28,245.00	\$ 30,748.00	\$ 2,503.00	8.86%
58	Nashoba Board of Health	\$ 25,148.00	\$ 25,903.00	\$ 25,902.00	\$ 25,903.00	\$ 25,903.00	\$ -	0.00%
59	Nashoba Nursing	\$ 7,396.00	\$ 7,618.00	\$ 7,618.00	\$ 7,618.00	\$ 7,618.00	\$ -	0.00%
60	Mental Health	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ (5,000.00)	-100.00%
61	Animal Inspector Salary	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ -	0.00%
	<b>Total Health &amp; Sanitation</b>	<b>\$ 58,911.00</b>	<b>\$ 59,914.00</b>	<b>\$ 62,555.00</b>	<b>\$ 67,366.00</b>	<b>\$ 64,869.00</b>	<b>\$ (2,497.00)</b>	<b>-3.71%</b>
	<i>Department of Public Works</i>							
62	Highway Labor	\$ 331,426.00	\$ 329,893.00	\$ 377,146.00	\$ 386,309.00	\$ 367,902.00	\$ (18,407.00)	-4.76%
63	Highway OT	\$ 3,429.00	\$ 4,983.00	\$ 2,819.00	\$ 5,150.00	\$ -	\$ (5,150.00)	-100.00%
64	General Highway Maintenance	\$ 79,695.00	\$ 54,074.00	\$ 121,041.00	\$ 137,850.00	\$ 120,850.00	\$ (17,000.00)	-12.33%
64A	Capital - General Highway		\$ 55,000.00	\$ -			\$ -	
65	Town Highway Garage	\$ 14,073.00	\$ 19,254.00	\$ 18,059.00	\$ 16,200.00	\$ 16,870.00	\$ 670.00	4.14%
66	Traffic Signs & Devices	\$ 5,079.00	\$ 7,765.00	\$ 11,499.00	\$ 27,650.00	\$ 16,400.00	\$ (11,250.00)	-40.69%
67	Vehicle Mtc. - Highway	\$ 44,340.00	\$ 43,886.00	\$ 45,265.00	\$ 52,000.00	\$ 53,035.00	\$ 1,035.00	1.99%
68	Facilities and Grounds	\$ 114,950.00	\$ 137,983.00	\$ 186,378.00	\$ 207,822.00	\$ 197,443.00	\$ (10,379.00)	-4.99%
68A	Capital - Facilities & Grounds			\$ 10,925.00	\$ -	\$ -	\$ -	
69	Park Department	\$ 60,366.00	\$ 62,734.00	\$ 60,170.00	\$ 70,043.00	\$ 66,191.00	\$ (3,852.00)	-5.50%
70	Cemetery Department	\$ 41,336.00	\$ 42,206.00	\$ 44,765.00	\$ 46,413.00	\$ 47,919.00	\$ 1,506.00	3.24%
71	Tree Removal	\$ 10,468.00	\$ 7,350.00	\$ 11,367.00	\$ 14,500.00	\$ 14,500.00	\$ -	0.00%
72	Solid Waste	\$ 256,000.00	\$ 236,000.00	\$ -	\$ 80,000.00	\$ 100,000.00	\$ 20,000.00	25.00%
73	Snow Removal Expense	\$ 233,838.00	\$ 167,765.00	\$ 343,633.00	\$ 160,000.00	\$ 200,000.00	\$ 40,000.00	25.00%
	<b>Total DPW</b>	<b>\$ 1,195,000.00</b>	<b>\$ 1,168,893.00</b>	<b>\$ 1,233,067.00</b>	<b>\$ 1,203,937.00</b>	<b>\$ 1,201,110.00</b>	<b>\$ (2,827.00)</b>	<b>-0.23%</b>

***FY 2010 Projected Omnibus Budget Based Upon CAFO Proposed Budget Dated 3/17/09***

Line No.		Expended FY06	Expended FY07	Expended FY08	Budgeted FY2009	CAFO Rec FY2010	\$ Change FY09/FY10	% Change FY09/FY10
	<i>Public Assistance</i>							
74	Council on Aging	\$ 76,529.00	\$ 77,987.00	\$ 85,227.00	\$ 94,782.00	\$ 94,782.00	\$ -	0.00%
	<b>Subtotal C.O.A.</b>	<b>\$ 76,529.00</b>	<b>\$ 77,987.00</b>	<b>\$ 85,227.00</b>	<b>\$ 94,782.00</b>	<b>\$ 94,782.00</b>	<b>\$ -</b>	<b>0.00%</b>
75	Veterans' Benefits	\$ -	\$ -	\$ 6,579.00	\$ 27,660.00	\$ 2,500.00	\$ (25,160.00)	-90.96%
76	Veteran's Administration	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,833.00	\$ 3,800.00	\$ (33.00)	-0.86%
77	Registrar of Vets' Graves	\$ 233.00	\$ -	\$ -	\$ 360.00	\$ 360.00	\$ -	0.00%
78	Memorial Day	\$ 279.00	\$ 653.00	\$ 549.00	\$ 750.00	\$ 750.00	\$ -	0.00%
	<b>Subtotal Veterans</b>	<b>\$ 4,112.00</b>	<b>\$ 4,253.00</b>	<b>\$ 10,728.00</b>	<b>\$ 32,603.00</b>	<b>\$ 7,410.00</b>	<b>\$ (25,193.00)</b>	<b>-77.27%</b>
	<b>Total Assistance</b>	<b>\$ 80,641.00</b>	<b>\$ 82,240.00</b>	<b>\$ 95,955.00</b>	<b>\$ 127,385.00</b>	<b>\$ 102,192.00</b>	<b>\$ (25,193.00)</b>	<b>-19.78%</b>
	<i>Schools</i>							
79	School Department	\$ 11,292,260.00	\$ 13,584,897.00	\$ 14,181,467.00	\$ 14,749,818.00	\$ 14,577,320.00	\$ (172,498.00)	-1.17%
80	Monty Tech Assessment	\$ 516,748.00	\$ 584,719.00	\$ 638,471.00	\$ 565,210.00	\$ 641,427.00	\$ 76,217.00	13.48%
81	Health Insurance-School	\$ 1,631,005.00	\$ -	\$ -	\$ -	\$ -	\$ -	
82	Vehicle Mtc - School	\$ 8,154.00	\$ 5,889.00	\$ 5,850.00	\$ 3,600.00	\$ 3,600.00	\$ -	0.00%
	<b>Total Schools</b>	<b>\$ 13,448,167.00</b>	<b>\$ 14,175,505.00</b>	<b>\$ 14,825,788.00</b>	<b>\$ 15,318,628.00</b>	<b>\$ 15,222,347.00</b>	<b>\$ (96,281.00)</b>	<b>-0.63%</b>
	<i>Library</i>							
83	Lunenburg Public Library	\$ 240,609.00	\$ 261,414.00	\$ 290,800.00	\$ 329,867.00	\$ 330,201.00	\$ 334.00	0.10%
	<b>Total Library</b>	<b>\$ 240,609.00</b>	<b>\$ 261,414.00</b>	<b>\$ 290,800.00</b>	<b>\$ 329,867.00</b>	<b>\$ 330,201.00</b>	<b>\$ 334.00</b>	<b>0.10%</b>
	<i>Recreation</i>							
84	Band Concerts	\$ 3,000.00	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
	<b>Total Recreation</b>	<b>\$ 3,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>	<b>\$ -</b>	<b>0.00%</b>
	<b>Total Omnibus</b>	<b>\$ 22,322,450.00</b>	<b>\$ 23,603,437.00</b>	<b>\$ 24,733,842.00</b>	<b>\$ 25,507,326.00</b>	<b>\$ 25,294,763.00</b>	<b>\$ (212,563.00)</b>	<b>-0.83%</b>



**TOWN OF LUNENBURG**  
**2009 ANNUAL TOWN ELECTION WARRANT**

April 14, 2009

Worcester, ss:

To John E. Baker, Constable of the Town of Lunenburg, in the County of Worcester, Greetings:  
In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lunenburg, qualified to vote in elections and town affairs, to meet in the Thomas C. Passios Elementary School in said Lunenburg on Saturday, the 16<sup>th</sup> day of May next, at 7:00 o'clock in the forenoon, and then and there to act on the following:

\*\*\*\*\*

**POLLS OPEN AT 7:00 A.M. POLLS SHALL BE CLOSED AT 5:00 P.M.**

\*\*\*\*\*

Shall the Town vote to choose by ballot the following officers?

MODERATOR	3 YEARS
SELECTMAN	3 YEARS
BOARD OF HEALTH MEMBER	3 YEARS
ASSESSOR	3 YEARS
SCHOOL COMMITTEE MEMBER	3 YEARS
PARK COMMISSIONER	3 YEARS
COMMISSIONER OF TRUST FUNDS	3 YEARS
CEMETERY COMMISSIONER	3 YEARS
CEMETERY COMMISSIONER	2 YEARS
LIBRARY TRUSTEE	3 YEARS
LIBRARY TRUSTEE	3 YEARS
LIBRARY TRUSTEE	3 YEARS
LIBRARY TRUSTEE	2 YEARS
PLANNING BOARD MEMBER	5 YEARS
HOUSING AUTHORITY MEMBER	5 YEARS

And you are directed to serve this Warrant by posting attested copies thereof in four or more public places in the Town, fourteen (14) days at least before the day appointed for said meeting, one of which places shall be at the Town Hall, one at Whalom Variety Store in the Whalom-Bakerville District, one at Powell's, and one at Centre Pizza and Variety, and by mailing a copy to each dwelling unit in the Town in which a registered voter resides at least fourteen (14) days prior to such election.

Hereof, fail not and make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place aforesaid.

Given under our hands, this fourteenth day of April in the year two thousand and nine.

A true copy attest:

Kathryn M. Herrick, Town Clerk

Tom A. Alonzo, Chairman

Paula J. Bertram, Vice-Chairman

Steven M. deBettencourt, Clerk

Thomas J. Mason, Member

David J. Matthews, Member

## CONSENT CALENDAR

In an effort to streamline Town Meeting, the Board of Selectmen will once again try the concept of a Consent Calendar. The use of this Calendar speeds the passage of articles, which the Selectmen feel in consultation with Town Counsel and the Finance Committee should generate no controversy and can be properly voted without debate. The purpose of the Consent Calendar is to allow motions under these articles to be acted upon as one unit and to be passed without debate.

### **THE CONSENT CALENDAR WILL BE TAKEN UP AS THE FIRST ORDER OF BUSINESS AT THE COMMENCEMENT OF THE ANNUAL TOWN MEETING ON SATURDAY, MAY 2, 2009.**

At the call of the Consent Calendar, the Moderator will call out the numbers of the Articles, one by one. If two or more voters object to any particular Article being included in the Consent Calendar, they should say the word "HOLD" in a loud voice when the number is called. The Article is then removed automatically from the Consent Calendar and restored to its original place in the Warrant, to be debated and voted in the usual manner. After the calling of the individual items in the Consent Calendar, the Moderator will ask that the voters pass all items remaining AS A UNIT.

Please review the list of articles and motions proposed for each Consent Item which follows.

"I move that **ARTICLES 22, 23, 24, 25, 26 and 27** be passed by consent"

#### **CONSENT ARTICLES TO BE PASSED OVER IF THEY ARE "PASSED BY CONSENT"**

\*\*\* ARTICLE 22 To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½ the Ambulance Billing revolving fund in accordance with MGL Chapter 44, §53E½. The purpose of this fund will be to cover the cost associated with compensating third party advanced life support companies and third party billing companies that contract and supply services to the town. Five per cent (5%) of the total revenue generated by ambulance services rendered and 100% of the revenue generated by Advanced Life Support services rendered shall be deposited into said revolving fund. The proceeds of said Revolving Fund shall be expended by the Fire Department without further appropriation for the sole purpose of reimbursing the aforementioned companies for services rendered to the town; expenditures from the revolving fund may not exceed \$50,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee or take any other action relative thereto. **Submitted by Board of Selectmen. Board of Selectmen & Finance Committee recommend approval.**

\*\*\* ARTICLE 23 To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½ the Timber Rights revolving fund, such fund to be credited with the proceeds of sale by the Conservation Commission of the rights to harvest timber; funds in the account to be expended for the acquisition of land for conservation purposes and associated costs of such acquisitions, including but not limited to appraisals and payment of accrued taxes; such funds may also be expended for improvements on land already under the custody and control of the Conservation Commission; the Conservation Commission may expend such funds without further appropriation; expenditures from the revolving fund may not exceed \$5,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. **Submitted by Board of Selectmen. Board of Selectmen & Finance Committee recommend approval.**

\*\*\* ARTICLE 24 To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Custodial Special Detail Revolving Fund, for the purpose of paying special detail salaries for outside functions. Charges and money received from outside organizations in connection with this program are to be deposited in said revolving fund and expended by the Lunenburg School Committee without further appropriation for the sole purpose of paying personnel for hours worked. Said revolving account expenditures shall not exceed \$25,000 per year without

the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. ***Submitted by Board of Selectmen. Board of Selectmen & Finance Committee recommend approval.***

\*\*\* ARTICLE 25 To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Greenthumb Revolving Fund, to support the Greenthumb Program at Lunenburg High School. Fees, charges, and money received from sales of items in connection with this program are to be deposited in this Revolving Fund Account and expended for the operation of this program by the Lunenburg School Committee without further appropriation; said revolving account expenditures shall not exceed \$10,000 per year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. ***Submitted by Board of Selectmen. Board of Selectmen & Finance Committee recommend approval.***

\*\*\* ARTICLE 26 To see if the Town will re-authorize in accordance with MGL Chapter 44, §53E½, the Library Revolving Fund, to receive funds from library fines and penalties, donations and bequests up to \$12,000, said funds to be expended by the Trustees of Lunenburg Public Library for the purchase of library and information materials and document information and electronic data delivery charges expenditures from the revolving fund may not exceed \$12,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. ***Submitted by Board of Selectmen. Board of Selectmen & Finance Committee recommend approval.***

\*\*\* ARTICLE 27 To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Council on Aging/Montachusett Area Regional Transit (MART) Elderly Transportation Revolving Fund; the operation of said account shall be conducted by the Council on Aging, and the Senior Center Director; funds in this account shall be spent on the dispatch, operation, maintenance and record keeping of the MART vehicles for the elderly transportation program; all receipts resulting from MART reimbursements shall be credited to this account; said revolving account expenditures shall not exceed 38,000 per year without the prior approval of the Board of Selectmen and the Finance Committee; or take any other action relative thereto. ***Submitted by Council on Aging. Board of Selectmen & Finance Committee recommend approval.***

# INDEX OF ARTICLES

## **SPECIAL TOWN MEETING - MAY 2, 2009**

- ARTICLE 1. FY'09 Budget
- ARTICLE 2. Prior Year Expense
- ARTICLE 3. Sewer Department Enterprise Fund
- ARTICLE 4. Disposition of Land – sale / lease (30 School St.)

## **ANNUAL TOWN MEETING - MAY 2, 2009**

- ARTICLE 1. Accept / Hear Reports of Certain Committees
- ARTICLE 2. FY'09 Clerical Unit Collective Bargaining Agreement
- ARTICLE 3. FY'09 Police Officers Collective Bargaining Agreement
- ARTICLE 4. FY'09 Firefighters Collective Bargaining Agreement
- ARTICLE 5. FY'10 Department of Public Works (Laborer's) Collective Bargaining Agreement
- ARTICLE 6. FY'10 Budget
- ARTICLE 7. FY'10 Capital Plan
- ARTICLE 8. Budget Water Department Enterprise Fund
- ARTICLE 9. Budget Sewer Department Enterprise Fund
- ARTICLE 10. Budget Solid Waste / Recycling Disposal Enterprise Fund
- ARTICLE 11. Amend Town Bylaws, Article IX, Miscellaneous Provisions
- ARTICLE 12. Amend Town Bylaws, Article XV, Salary Administration Plan
- ARTICLE 13. Amend Protective Bylaw Section 5.2.
- ARTICLE 14. Amend Protective Bylaw Sections 4.1.6., 6.6.6.1., 6.6.6.2
- ARTICLE 15. Amend Protective Bylaw Section 5.0
- ARTICLE 16. Accept M.G.L. Chapter 43D, (100 Summer St.)
- ARTICLE 17. Establish Police Special Detail Revolving Fund, M.G.L. Chapter 44, §53C
- ARTICLE 18. Amend Town Bylaws, Article IX, Section 21 Sewer Betterment Assessments 3(C)
- ARTICLE 19. Amend Town Bylaws, Article IX, Section 21 Sewer Betterment Assessments 1(b)(7)
- ARTICLE 20. Accept Sewer Service Area Map
- ARTICLE 21. Adopt Town Bylaw, Article XXIV(B) Sewer Bylaw
- ARTICLE 22. Reauthorize Revolving Fund – Ambulance Billing
- ARTICLE 23. Reauthorize Revolving Fund – Timber Rights
- ARTICLE 24. Reauthorize Revolving Fund – Custodial Special Details
- ARTICLE 25. Reauthorize Revolving Fund – Greenthumb Program
- ARTICLE 26. Reauthorize Revolving Fund – Library Revolving Fund

# **TOWN OF LUNENBURG**

## **ANNUAL TOWN MEETING WARRANT**

### **MAY 2, 2009**

**Worcester, ss:**

**To: John E. Baker, Constable of the Town of Lunenburg, in the County of Worcester, Greetings:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants to the Town of Lunenburg, qualified to vote in elections and town affairs, to meet in the Lunenburg High School Auditorium in said Lunenburg on Saturday, the 2<sup>ND</sup> day of May next, at 9:00 o'clock in the morning (9:00 A.M.), and to adjourn said meeting at 9:15 A.M. for the purpose of taking action on the Special Town Meeting Warrant, and to immediately thereafter reconvene the Annual Town Meeting, and then and there to act on the following articles, viz:

### **SPECIAL TOWN MEETING WARRANT**

ARTICLE 1. To see if the Town will vote to appropriate from available funds all sums of money necessary to amend the amounts voted for the Town's FY'09 Budget, under Article 7 of the May 3, 2008 Annual Town Meeting Warrant; or take any other action relative thereto. Board of Selectmen & Finance Committee recommendations @ Town Meeting.

ARTICLE 2 To see if the Town will vote to appropriate from available funds or transfer from available funds the sum of \$4,654.25 for payment of prior year expenses, or take any other action relative thereto. Board of Selectmen & Finance Committee recommend approval.

ARTICLE 3. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Sewer Department, or take any other action relative thereto. Board of Selectmen & Finance Committee recommendations @ Town Meeting.

ARTICLE 4. To see if the Town will vote to transfer the care, custody, management and control of the land described hereafter from the board or officer currently having custody of said land for the purpose for which it is currently held, to the Board of Selectmen for the purpose of conveyance and to authorize the Board of Selectmen to sell and/or lease the parcel of land or any portion thereof, identified by Assessor's Map 071, Lot 76, (30 School St.) recorded with Worcester Northern District Registry of Deeds in Book 111, Page 111 containing 2.42± acres on such terms and conditions and for such monetary consideration as the Board of Selectmen deems to be in the best interest of the Town, and to authorize the Board of Selectmen to seek legislative approval for such transfer and conveyance under Article 97 of the Amendments to the Massachusetts Constitution, if necessary; or take any action relative thereto. Board of Selectmen & Finance Committee recommend approval.



# ANNUAL TOWN MEETING WARRANT

ARTICLE 1 To see if the Town will vote to hear and/or accept the regular written reports of the Town Officers and Committees; or take any other action relative thereto. *Submitted by Board of Selectmen.* Board of Selectmen recommend approval.

ARTICLE 2. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the FY09 Clerical Unit Collective Bargaining Agreement dated July 1, 2008 – June 30, 2011 with AFSCME, Council 93; or take any other action relative thereto. *Submitted by CAFO.* Board of Selectmen & Finance Committee recommendations @ Town Meeting.

ARTICLE 3. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the FY09 Police Officers Collective Bargaining Agreement dated July 1, 2008 – June 30, 2011 with IBPO Local 353, AFL-CIO; or take any other action relative thereto. *Submitted by CAFO.* Board of Selectmen & Finance Committee recommendations @ Town Meeting.

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the FY09 Firefighters Collective Bargaining Agreement dated July 1, 2008 – June 30, 2011 with PFFM Local 4358A, or take any other action relative thereto. *Submitted by CAFO.* Board of Selectmen & Finance Committee recommendations @ Town Meeting.

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the FY10 Lunenburg Department of Public Works Collective Bargaining Agreement dated July 1, 2009 – June 30, 2012 with Public Employees Local Union 39, or take any other action relative thereto. *Submitted by CAFO.* Board of Selectmen & Finance Committee recommendations @ Town Meeting.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds all sums of money necessary to defray the charges and expenses of the Town for Fiscal Year 2010 and to fix the salaries and compensation of all elected officials of the Town and any other items included in the budget of the Finance Committee, or take any other action relative thereto. *Submitted by CAFO.* Board of Selectmen & Finance Committee recommendations @ Town Meeting.

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds, or borrow the sum of \$233,950.00 for the FY10 Yearly Capital Plan (as appearing in the Capital Planning Financial Report) or take any other action relative thereto. *Submitted by Capital Planning Committee.* Board of Selectmen recommendation @ Town Meeting, Finance Committee recommends approval.

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Water Department Enterprise Fund; or take any other action relative thereto. *Submitted by the Board of Selectmen.* Board of Selectmen & Finance Committee recommendations @ Town Meeting.

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Sewer Department Enterprise Fund; or take any other action relative thereto. *Submitted by Board of Selectmen.* Board of Selectmen & Finance Committee recommendations @ Town Meeting.

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Solid Waste / Recycling Disposal Program Enterprise Fund; or take any other action relative thereto. **Board of Selectmen & Finance Committee recommendations @ Town Meeting.**

ARTICLE 11. To see if the Town will vote to amend the Bylaw Article IX by adding a new Section 24, entitled "Trench Safety Regulations" (copy on file in the Selectmen's and Town Clerk's Office), or take any other action relative thereto. **Board of Selectmen recommendation @ Town Meeting.**

ARTICLE 12. To see if the Town will vote to amend the Bylaw Article XV Salary Administration Plan to provide similar Paid Holidays, Personal Leave and Bereavement benefits to Lunenburg non-union employees as unionized employees receive by changing the following sections:

**Section 18. Paid Holidays.** Delete the ½ day before Christmas and replace with the day before Christmas and add the day after Thanksgiving in the listing of observed holidays.

**Section 19A. Personal Leave.** Change the number of personal leave days from two (2) to three (3).

**Section 20. Bereavement Leave.** Change the maximum number of days from three (3) days to five (5) days; or take any other action relative thereto. **Submitted Personnel Board.** **Board of Selectmen recommendation @ Town Meeting, Finance Committee recommends approval.**

ARTICLE 13. To see if the town will vote to amend the Protective Bylaw by deleting the word "Streams" in Section 5.2 deleting Section 5.2.3 "Stream setback" deleting subsection 5.2.3.1. which states "In any district no part of a sewage waste disposal system for any new construction shall be within one hundred (100)feet of the normal spring high water level of a Great Pond, pond, stream, brook, sewer,swamp or wetland"; and renumbering the remaining subsections in Section 5.2 or take any other action relative thereto. **Submitted by Planning Board.** **Board of Selectmen recommend approval, Finance Committee recommendation @ Town Meeting.**

ARTICLE 14. To see if the Town will vote to amend the Protective Bylaw by replacing the words "Special Permit" with the words "Development Plan Review" in subsection 4.1.6., subsections 6.6.6.1.;and subsection 6.6.6.2. (Wind Energy Section)" ,or take anyother action relative thereto. **Submitted by Planning Board.** . **Board of Selectmen recommend approval, Finance Committee recommendation @ Town Meeting.**

ARTICLE 15. To see if the Town will vote to amend the Protective Bylaw in Section 5.0 Dimensional Regulations, as follows: in subsection 5.1.2.1., under the column titled "Required Lot Area" in the line for "outlying" by replacing the phrase "40,000 square feet" with the phrase "80,000 square feet" and under the column titled "Required Lot Width and Frontage" replacing the phrase "100 feet" to "200" feet and further, in Section 5.6. Cluster Development, amend Section 5.6.4.a) by deleting the phrase "and Outlying Districts" from line 1. and placing said phrase in line 2. (so that line 2. will state "2. Residence B and Outlying Districts") and further, in Section 5.4. Mixed Residential Development amend Section 5.4.1.2. by changing the titles of the two dimensional charts so that the first one will state, "Residence A District" and the second will state "Residence B and Outlying Districts", or take any other action relative thereto.. **Submitted by Planning Board.** **Board of Selectmen & Finance Committee recommendations @ Town Meeting.**

ARTICLE 16 To see if the Town will vote to accept the provisions of chapter 43D of M.G.L. as amended pursuant to Section 11 of chapter 205 of the acts of 2006 and to approve the filing of an application with the Interagency Permitting Board for the designation of land at 100 Summer Street (Map 115, Parcel 5 as a priority development site, or take any action relative thereto. **Submitted by Planning Board. Board of Selectmen recommend approval, Finance Committee recommendation @ Town meeting.**

ARTICLE 17. To see if the Town will vote authorize in accordance with MGL Chapter 44, §53C, the Police Special Detail Revolving Fund, for the purpose of paying special detail salaries for outside functions. Charges and money received from outside organizations in connection with this program are to be deposited in said revolving fund and expended by the Town of Lunenburg without further appropriation; said revolving account expenditures shall not exceed \$50,000 per year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. . **Board of Selectmen recommendation @ Town Meeting, Finance Committee recommends approval.**

ARTICLE 18. To see if the Town will vote to amend the Town by-law Article IX, Section 21 entitled "Sewer Betterment Assessments" by deleting under Section 3(c) "The fee shall be determined by the Sewer Commission and shall not exceed forty (40%) percent of the betterment for the most recent sewer project." and replacing with "The fee shall be determined by the Sewer Commission and shall not exceed one hundred (100%) percent of the betterment for the most recent sewer project.", or take any other action relative thereto. **Board of Selectmen & Finance Committee recommendations @ Town Meeting.**

ARTICLE 19 To see if the Town will vote to amend the Town by-law Article IX, Section 21 of the entitled "Sewer Betterment Assessments" by deleting under Section 1(b)(7) "to extend the time for payment as provided in Section 3 herein below" and replacing with "to extend the time for payment as provided in Section 4 herein below", to correctly refer to appropriate section, or take any other action relative thereto. **Board of Selectmen recommend approval, Finance Committee recommendation @ Town Meeting.**

ARTICLE 20. To see if the Town will vote to accept the Sewer Service Area Map as proposed in the Lunenburg Sewer Bylaw by the Lunenburg Sewer Commission, or take any other action relative thereto. **Board of Selectmen & Finance Committee recommendations @ Town Meeting.**

ARTICLE 21. To see if the Town will vote to adopt the Lunenburg Sewer Bylaw as set forth in a document entitled "Lunenburg Sewer Bylaw" and currently on file in the office of the Town Clerk and Board of Selectmen as Article XXIV (B) of the general Bylaws of the Town, and to see if the Town will vote to authorize the Board of Selectmen to petition the General Court to adopt a special act to read as follows:

#### **AN ACT AUTHORIZING SEWER ASSESSMENTS IN THE TOWN OF LUNENBURG**

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

SECTION 1. Notwithstanding any provision of chapters eighty or eighty three of the general laws or of any general or special law to the contrary, the Town of Lunenburg, in providing for sewer assessments, may provide that a person who uses common sewers in any manner, instead of or in addition to paying a betterment assessment under section fourteen of chapter eighty three, shall pay for the privilege of connecting his estate to a

common sewer, or of changing the use or intensity of use of his estate if already connected to a common sewer so as to increase the flow of sewage to be disposed of, such reasonable amount as the sewer commissioners shall determine, provided that the total of all assessments under said sections fourteen and seventeen shall not exceed the whole cost of laying out and constructing the system of common sewers for which the assessments are made, and provided that adjustments may be made from time to time in the amount of assessments to be made under said section seventeen so that interest on municipal borrowing is shared equitably among those who are assessed.

SECTION 2. Notwithstanding any provision of said chapters eighty or eighty three or of any general or special law to the contrary, the town of Lunenburg may by bylaw authorize said commissioners to determine what portion of each project shall be assessed as a betterment assessment under section fourteen and what portion shall be assessed as a privilege assessment under section seventeen and to determine and what method or combination of methods of assessment provided for by section fifteen of said chapter eighty three shall be used to calculate the amount of such assessments.

SECTION 3. Notwithstanding any provision of said chapter eighty three or of any general or special law to the contrary, the town of Lunenburg may by bylaw establish a Sewer Service Area and Sewer Services Zones and may regulate the connections to and extensions of the Town's sewer system, in order to preserve and manage limited treatment capacity pursuant to inter-municipal agreements, as approved by the voters at this Town Meeting, said bylaw to become effective upon passage of this act.

SECTION 4. This act shall take effect upon its passage.

And further, to authorize the General Court to make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court. The Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition; or to take any other action relative thereto. **Board of Selectmen & Finance Committee recommendations @ Town Meeting.**

## **ARTICLES 22 – 27 ARE CONSENT CALENDAR ARTICLES.**

ARTICLE 22. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½ the Ambulance Billing revolving. The purpose of this fund will be to cover the cost associated with compensating third party advanced life support companies and third party billing companies that contract and supply services to the town. Five per cent (5%) of the total revenue generated by ambulance services rendered and 100% of the revenue generated by Advanced Life Support services rendered shall be deposited into said revolving fund. The proceeds of said Revolving Fund shall be expended by the Fire Department without further appropriation for the sole purpose of reimbursing the aforementioned companies for services rendered to the town; expenditures from the revolving fund may not exceed \$50,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee, or take any other action relative thereto. **Submitted by Board of Selectmen.**

ARTICLE 23. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½ the Timber Rights revolving fund, such fund to be credited with the proceeds of sale by the Conservation Commission of the rights to harvest timber; funds in the account to be expended for the acquisition of land for conservation purposes and associated costs of such acquisitions, including but not limited to appraisals and payment of accrued taxes; such funds may also be expended for improvements on land already under the custody and control of the Conservation Commission; the Conservation Commission may expend such funds without further appropriation; expenditures from the revolving fund may not exceed \$5,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. ***Submitted by Board of Selectmen.***

ARTICLE 24. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Custodial Special Detail Revolving Fund, for the purpose of paying special detail salaries for outside functions. Charges and money received from outside organizations in connection with this program are to be deposited in said revolving fund and expended by the Lunenburg School Committee without further appropriation for the sole purpose of paying personnel for hours worked. Said revolving account expenditures shall not exceed \$25,000 per year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. ***Submitted by Board of Selectmen.***

ARTICLE 25. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Greenthumb Revolving Fund, to support the Greenthumb Program at Lunenburg High School. Fees, charges, and money received from sales of items in connection with this program are to be deposited in this Revolving Fund Account and expended for the operation of this program by the Lunenburg School Committee without further appropriation; said revolving account expenditures shall not exceed \$10,000 per year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. ***Submitted by Board of Selectmen.***

ARTICLE 26. To see if the Town will re-authorize in accordance with MGL Chapter 44, §53E½, the Library Revolving Fund, to receive funds from library fines and penalties, donations and bequests up to \$12,000, said funds to be expended by the Trustees of Lunenburg Public Library for the purchase of library and information materials and document information and electronic data delivery charges expenditures from the revolving fund may not exceed \$12,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. ***Submitted by Board of Selectmen. .***

ARTICLE 27. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Council on Aging\Montachusett Area Regional Transit (MART) Elderly Transportation Revolving Fund; the operation of said account shall be conducted by the Council on Aging, and the Senior Center Director; funds in this account shall be spent on the dispatch, operation, maintenance and record keeping of the MART vehicles for the elderly transportation program; all receipts resulting from MART reimbursements shall be credited to this account; said revolving account expenditures shall not exceed 38,000 per year without the prior approval of the Board of Selectmen and the Finance Committee; or take any other action relative thereto. ***Submitted by Council on Aging.***

And you are directed to serve this Warrant by posting attested copies thereof in four or more public places in the Town, fourteen (14) days at least before the day appointed for said meeting, one of which places shall be at the Town Hall, one at Whalom Variety Store in the Whalom-Bakerville District, one at Powell's, and one at Centre Pizza and Variety, and by mailing a copy to each dwelling unit in the Town in which a registered voter resides at least fourteen (14) days prior to such meeting.

Hereof, fail not and make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place aforesaid.

Given under our hands, this fourteenth day of April in the year two thousand and nine.

A true copy attest:

Kathryn M. Herrick, Town Clerk

Thomas A. Alonzo, Chairman  
Paula J. Bertram, Vice-Chairman  
Steven M. deBettencourt, Clerk  
Thomas J. Mason, Member  
David J. Matthews, Member  
BOARD OF SELECTMEN

# TALENT BANK FORM

## ACT NOW -- SERVE YOUR COMMUNITY

Town government needs citizens who are willing to give time in the service of their community. The Talent Bank was adopted by the Selectmen and Moderator as a means of compiling names of interested citizens to serve, on a voluntary basis, on boards and committees. This file is available for use by the public as well as the Moderator and the Selectmen. Talent Bank files are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return the form below to:

Town Government Talent Bank c/o Board of Selectmen  
PO Box 135, Lunenburg MA 01462  
-----

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Precinct No: \_\_\_\_\_

Occupation: \_\_\_\_\_ Telephone: \_\_\_\_\_

Background: \_\_\_\_\_

## AREAS OF INTEREST

(list order of preference)

- \_\_\_\_\_ **Computer Advisory Committee** -- maintain strategic planning, policies & procedures encompassing the town & school departments. Responsible for reviewing Technology Department goals & objectives.
- \_\_\_\_\_ **Conservation Commission** -- responsible for administering the Wetlands Protection Act (MGL.Ch.131, Section 40), Local (non-zoning) Municipal Wetlands By-Laws, plan for natural resource protection, acquire important land and water areas, and manage these properties for conservation and passive recreation.
- \_\_\_\_\_ **Council on Aging** -- carry out programs designed to meet the needs of the aging in coordination with programs of Executive Office of Elder Affairs established by the Commonwealth of Massachusetts.
- \_\_\_\_\_ **Finance Committee** -- consider any and all municipal questions & exam all articles calling for expenditures of money.
- \_\_\_\_\_ **Historical Commission** -- responsible for protecting the history of the Town.
- \_\_\_\_\_ **Housing Partnership Committee** -- address local housing needs through a collaborative effort between local government, community organizations, banks, and the private sector.
- \_\_\_\_\_ **Lunenburg Cultural Council** -- to ensure that public programs in the arts, humanities and interpretive sciences are available to the community.
- \_\_\_\_\_ **Montachusett Joint Transportation Commission** -- sub committee of Montachusett Regional Planning Commission/ a citizens advisory group for input on transportation (highways & road projects etc)
- \_\_\_\_\_ **Personnel Committee** -- responsible for administration of the by-laws; establishes salary schedules, "fringe" benefits, "indirect pay" provision such as holidays & vacations with pay, sick leave. The committee represents both taxpayers & town employees.
- \_\_\_\_\_ **Public Access Cable Committee (PACC)** -- oversee programming in areas of public affairs, education, entertainment & government.
- \_\_\_\_\_ **Zoning Board of Appeals** -- hear & decide on applications for variances, special permits, comprehensive permits etc.
- \_\_\_\_\_ **Other** \_\_\_\_\_

Town of Lunenburg  
P.O. Box 135  
Lunenburg, MA 01462-0135

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# **RESIDENTIAL CUSTOMER**

## **LOCAL 01462**

**ANNUAL TOWN MEETING**  
**LUNENBURG HIGH SCHOOL**  
**MAY 2, 2009**  
**9:00 A.M.**

**TOWN ELECTION**  
**ELEMENTARY SCHOOL**  
**MAY 16, 2009**  
**7:00 A.M. - 5:00 P.M.**

**PLEASE BRING THIS WARRANT WITH YOU TO  
TOWN MEETING, Saturday, May 2, 2009 @ 9:00 A.M.**